

MEMORANDUM

9 July 1948

TO : Chief, Special Procedures Group

FROM : SFD

SUBJECT: Reimbursement for Special Purchases

1. Returned herewith is your memo of 16 June 1948, with attachments for purchases made by a member of your staff.
2. In view of the fact that the Transportation and Supply Division of OSO is charged with the responsibility of purchasing materials, supplies and equipment for use of OSO personnel or in connection with an OSO project, this purchase appears to be of an irregular nature.
3. We have been advised by TSD in the instant case that they were notified of your intent to make this purchase. However, SFD will require the following certification on the bill before payment will be made:

"Purchase of items mentioned on the attached invoice were of a highly technical nature which precluded consummation of the transaction by a party other than a member of SPG."
4. Whenever a purchase is made by a member of your Group, the above certification will be required and should be signed by the Chief, SPG, or in his absence, his Deputy.
5. The limitation placed on SP-3 Project as approved by the ADBO, does not provide for purchase of items such as those included on the attached invoice, if ordered prior to 1 July 1948. You are, however, at liberty to charge the cost of these items to Project Development Funds of SPG, and it is requested that your memo be changed accordingly.

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Attachments
CC: TSD